

## JOB ADVERTISEMENT

**Position:** Quantity Surveyor

**Location:** Phalaborwa/Midrand

### **About Bora Mining Services:**

Bora Mining Services is among the top participants in the mining services industry and is renowned for its commitment to quality, innovation, and sustainability. Our dynamic team is the driving force behind our success, and we are currently seeking a Quantity Surveyor to join our team. This role offers the opportunity to work on challenging projects, contributing to the growth and efficiency of our operations.

### **Purpose of the Role:**

Provide a cost-effective quantity surveying function focusing on financial expenditure, commercial terms and conditions of the NEC3 suite of contracts, the creation of value, management of commercial risk inherent to the procurement and contract administration process, and implementing and maintaining international best practices, policies and procedures. This service includes the provision of a comprehensive and professional estimating function by interfacing with supply chain management and technical management

### **Key Responsibilities:**

- Prepare and manage BOQs, ensuring accuracy and compliance with industry standards.
- Conduct cost analysis and forecasting for mining projects.
- Liaise with project managers, engineers, and contractors to ensure budget adherence.
- Evaluate and advise on contractual claims and disputes.
- Implement cost control measures and conduct risk analysis.
- Provide timely and accurate cost reports to management.

### **Desired Qualifications and Experience:**

- Bachelor's degree in quantity surveying, Construction Management, or a related field or an equivalent qualification.
- A minimum of 5 years of experience in quantity surveying within the mining sector and projects.
- Strong understanding of construction and mining processes, materials, and project management.
- Proficient in cost management software like CANDY and MS Office Suite.
- Excellent analytical, negotiation, and communication skills.
- At least 3-5 years of experience with NEC3.

### **Desirable Skills:**

- Strong project management support capabilities.
- Ability to perform well under pressure.
- Understanding commercial law will be an added advantage.
- Quantity Surveying skills including estimation and tender/contract preparation, value engineering, BOQ monitoring and analysis and conversion of RFQs to POs

**Application Process:**

Interested candidates are invited to submit their applications via email to [Recruitment@boramining.co.za](mailto:Recruitment@boramining.co.za).

[No later than the 26 January 2024](#)

Please note: Applicants who do not receive a response within 14 days of the closing date may consider their application unsuccessful.

*Bora Mining Services is an equal-opportunity employer and values diversity at our company. We do not discriminate based on race, religion, colour, national origin, gender, sexual orientation, age, marital status, or disability status.*